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Balsall Parish Council Meeting Wednesday 11th June 2025 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.
Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
6th June 2025

AGENDA

1. **In Attendance**
2. **Apologies for absence:** Cllr R Drake, Cllr P Wreford
3. **Declarations of Interest**
4. **Minutes Resolution** to approve as a correct record the Minutes of the:
Annual Parish Council Meeting held on Wednesday 14th May 2025
5. **Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
6. **Proposal for the Staffing Committee** to formally introduce and welcome Mary Bird to her new role as Administrator/Deputy Clerk with Balsall Parish Council due to commence 23rd July
7. **Ward Councillors to provide an update on items of interest**

8. Planning

(8.1) To respond to the following **Planning Applications**:

PL/2025/00883/TPO 16 Speedwell Drive Balsall Common Solihull CV7 7AU - T33 Oak tree situated in the rear garden - 3 to 4 metre Crown Reduction, 5% Crown Thinning, with branches nearest property to be reduced in length to allow a 2.5 to 3 metre clearance away from the house.

PL/2025/00936/MINFHO Merevale 62 Balsall Street East Balsall Common Solihull - Ground floor porch extension and part garage conversion, first floor side bedroom extension, inclusive of internal and roof renovations, replacing flat roofs with pitched roofs above garage and render to front elevation.

PL/2025/00800/MINFHO 1 Hawkswood Drive Balsall Common Solihull CV7 7RD - First floor extension over garage and part two storey/part single storey side/rear extension.

PL/2025/00984/MINFHO 2 Wilton Road Balsall Common Solihull CV7 7QW - Removal of existing conservatory and rear garden room extension with pitched roof.

PL/2025/00785/MINFHO 69 Kemps Green Road Balsall Common CV7 7QF - Part two storey, part single storey side extension and single storey rear extension to existing conservatory – comments due 13th June

PL/2025/00979/PPFL Balsall Farmhouse Magpie Lane Balsall Common - Installation of a foul treatment plant in connection with planning approval PL/2022/00654/PPFL

PL/2025/01058/MINFHO 1 Gipsy Lane Balsall Common CV7 7FW - Single storey rear extension with loft extension and conversion above, single storey side extension and a loft conversion – comments due 23rd June

(8.2) To note the following **Planning determinations**;

PL/2025/00406/PPFL Fen End House, Fen End Road Fen End Solihull – APPROVED

PL/2025/00386/PN Fen End House Fen End Road Fen End – Prior Approval Not Required

PL/2025/00274/VAR Meersbrook Meer End Road Meer End Solihull – APPROVED

PL/2025/00588/MINFHO 34 Oakley Fen End Solihull CV8 1QE – APPROVED

PL/2025/00631/MINFHO 28 Wootton Green Lane Balsall Common -APPROVED

(8.3) Awaiting **Planning decisions**;

PL/2023/00963/PPFL Land off Oxhayes Close, Balsall Common

PL/2024/02382/PPFL Greenfield Holly Lane Balsall Common Solihull CV7 7EA1

PL/2023/01520/PPOL Land at Station Road Balsall Common

PL/2024/02700/MINFHO Meadow Croft Fen End Road Fen End

PL/2025/00517/MINFHO 6 Burberry Grove Balsall Common CV7 7RB

PL/2025/00664/MINFHO 39 Alder Lane Balsall Common CV7 7DZ

PL/2025/00642/LBC Cottage Farm Frog Lane Balsall Common

PL/2025/00641/MINFHO Cottage Farm Frog Lane Balsall Common

PL/2025/00658/PPFL Fen End Farm Oldwich Lane East Fen End

PL/2025/00807/MINFHO Blenheim House Meer End Road Meer End

PL/2025/00813/MINFDW 3 Gipsy Lane Balsall Common CV7 7FW

PL/2025/00864/PPFL Summerfield Barn Oldwich Lane East Fen End

PL/2025/00792/MINFHO Fen End Farmhouse Fen End Farm Oldwich Lane

9. Accounts

(9.1) **Bank Reconciliation**

To sign off Bank Reconciliation for the period 01.05.25 – 31.05.25

(9.2) **To note** the Cashbook and Reserve Movements reports for May 2025

(9.3) **To approve** the following payments below for the month of June 2025

(9.4) **To propose** to nominate three Councillors to authorise this month's bank payments as per Agenda Item (9.3)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
14.05.25	3991	Pied Piper	Mole Control May	17.00	102.00

10.05.25	1998	Vish Gardening	Planter maintenance	-	55.00
16.05.25	2007	Vish Gardening	Planter's watering	-	88.50
23.05.25	2033	Vish Gardening	Planter's watering	-	88.50
02.06.25	2052	Vish Gardening	3 days work & waste disposal	-	570.00
18.05.25	2027	Vish Gardening	Summer plants and materials	-	1,275.50
20.05.25	658696	SMBC	Christmas Lights 2025	1,113.00	6,678.00
25.05.25	Payslip	Tracey Carpenter	Salary	-	-
14.05.24	Payslip	L Judge-Porter	Cemetery labour May hours	-	125.90
02.06.25	2023-0728	BC Village Hall	Room Hire	-	48.00
01.06.25	25-06-034	Fairways	Willow Park	71.87	431.24
01.06.25	25-06-034	Fairways	Cemetery	130.83	785.00
01.06.25	25-06-034	Fairways	Oakley	68.74	412.45
23.05.25	25-05-343	Fairways	Willow Park Bin	139.00	834.00
03.06.35	19735	ICCM	2-day Cemetery Convention	63.00	378.00
05.06.25	1438	WALC	Councillor Training PW	7.00	42.00
30.06.25	Payslip	Cllr E Macdonald	Councillors Allowance Q1	-	480.75
30.06.25	Payslip	Cllr D Slatter	Councillors Allowance Q1	-	383.50
30.06.25	Payslip	Cllr S Kirby	Councillors Allowance Q1	-	320.50
30.06.25	Payslip	Cllr R Drake	Councillors Allowance Q1	-	240.50
30.06.25	Payslip	Cllr M Keeley	Councillors Allowance Q1	-	320.50
30.06.25	Payslip	Cllr K Tindall	Councillors Allowance Q1	-	240.50
30.06.25	Payslip	Cllr R Lloyd	Councillors Allowance Q1	-	383.50
30.06.25	Payslip	Cllr K Howles	Councillors Allowance Q1	-	328.50
31.05.25	Receipt	Cllr R Drake	VASA Volunteers Anniversary	-	105.22

(9.5) Proposal for Council to note Lloyds Bank Card spend (Unity Trust) paid by direct debit for the period 01.05.25 – 31.05.25 total £98.34

* Monthly Fee £3.00

* Office supplies, cleaning £15.25

* Parking Sign – Cemetery £61.44

* Stamps £18.65

10. **Proposal** for Council to note a lease has been signed between The Metropolitan Borough of Solihull and Balsall Parish Council relating to premises known as Oakley Park, Oakley, Honiley CV8 1QE
(10.1) Proposal for Council to establish a working group to explore play equipment grant opportunities and engage residents through a survey to gather their suggestions for desired play equipment
11. **Proposal** for Council to note SMBC is now consulting on their draft proposals for the Polling District and Polling Place Review, this stage of the consultation will last until 14 July 2025. Visit www.solihull.gov.uk/pollingreview to view the documents and to make a representation
12. **Proposal** for Council to note Balsall and Berkswell Parish Councils have worked together identifying points to be included into the developing Solihull Local Plan. The joint paper was submitted to Mark Andrews SMBC who has advised that he will share this with colleagues and will have regard to the requests and proposals as part of developing the new local plan.
13. **Proposal** for Council to receive a verbal update from the Community Health & Well-being Group regarding meeting with SMBC Community Development and the rural police regarding services for younger people.
14. **Proposal** for the Council to receive an update on the informal gathering held on 31st May at the White Lion to mark the one-year anniversary of the launch of the Volunteer Driver Scheme in Solihull's Rural East

15. **Proposal** for Council to mark the 80th Anniversary of VJ Day on Friday 15th August.
(15.1) Council to agree the proposed actions from Cllr Drake and to form a working party.
(15.2) Council to approve a budget of up to £100 for wreathes, crosses etc to be authorised
16. **Proposal** for Council to take further action over the encroachment on the Highway in Magpie Lane. At Balsall PC meeting 13th November 2024 Agenda Item 18. resolution Council approved the removal of the fence and SMBC are to be requested to action.
(16.1) **Proposal** for Council to write saying "the Council made a representation on 30 September 2024 under section 130(6) of the Highways act 1980 asking the Highway Authority to take proper proceedings about encroachment on the highway verge in Magpie Lane, and the Council requests that prompt action now be taken to secure removal of the fencing".
17. **Proposal** for Council to receive a verbal report from Cllr Tindall on the Birmingham ACC meeting.
18. **Proposal** for Council to receive a verbal report from Cllr Tindall and Cllr. Lloyd on their meeting with the police PCSO on the problem of pavement parking.
19. **Proposal** for Council to note that Exagen, the Holly Lane solar farm company, have been in contact as they are committed to fostering a positive relationship with the Parish Council and the local community. They are eager to collaborate closely to address any concerns and ensure that our project aligns with the interests of the community, and to ensure the development is delivered in a way that reflects local values and priorities. Exagen is engaging with the Heart of England Community Foundation to help manage the community benefit fund associated with the project. It is believed their experience and local focus make them an ideal partner in ensuring these funds are used effectively for the benefit of the community.
(19.1) Council to support holding a meeting to discuss how we can work with them to get the best for our community going forward.
20. **Proposal** for Council to note the response to the further issues it raised with SMBC Planning on its decision on development on the Lant Recreation Ground
(20.1) **Proposal** for Council to consider the proposal for a meeting in late July to reflect local plan work and application updates.
21. **Proposal** for Council to approve applying to the Arden Free Tree scheme for the native fruit tree pack to replace the fruit trees lost in the Willow Park Community Orchard.
22. **Proposal** for Council to note that 2-8 June was Celebrate Volunteers Week, this event has been running since 1984. Balsall Parish Council to take the opportunity at its June meeting to celebrate all the volunteers in our community for their work and service whether through organisations in clubs, charities, faith groups, youth/older, sport, wellbeing, societies or informally caring for family, friends and neighbours. Balsall Parish Council offers its heartfelt thanks and appreciation to you for all that you do.
23. **Proposal** for Council to note the publication of Local Government Reorganisation: summary of feedback on interim plans and points of clarification, in particular
- Criterion 4 Proposals should show how councils have worked together to meet local needs and is informed by local opinion and the "commitment ... to conduct engagement in advance of submitting final proposals" and "demonstrate how local ideas and views have been incorporated into final proposals"
 - Criterion 6 ...enable stronger community engagement and deliver genuine opportunity for neighbourhood empowerment. Plans for neighbourhood-based governance and ...neighbourhood partnerships and area committees
- Strong Community voice - needs a clear and accountable system of local area working and governance with Neighbourhood Area Committees led by ward councillors ... and include town or parish councillors. Recognise the value that town and parish council offer to their local communities.

- (23.1) **Council** to consider whether to ask SMBC if they will be establishing Neighbourhood Area Committees.
24. **Proposal** for Council to note update on Balsall Common Programme Manager post.
25. **Proposal** for Council to suggest content for Facebook posts for the forthcoming month.
(25.1) Proposal for Council to select this month's featured councillor for the 'Spotlight on your Councillors' series on Facebook
26. **Date and Venue of Next Meeting:** Wednesday 9th July 2025 7:30pm Westlake Room, Balsall Common Village Hall

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

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